



# Commercial Bank of Ethiopia

## Invitation to Local Competitive Bid No. 94/2022/23(Bid)

1. Commercial Bank of Ethiopia invites interested bidders for the purchase of **under listed Items.**

S. No.	Item Description	Total Qty.	S. No.	Item Description	Total Qty.
1.	Puncher Big	1200	4.	Stamp pad Ink Violet	38400
2.	Stapling Machine Big	825	5.	Stapler Remover	6000
3.	Paper Tray	750	6.	Puncher Standard Size	6000
<b>EMD Amount in ETB 80,000.00</b>					

2. The bid document shall be obtained commencing from **December 07, 2022** from Procurement Sub-/Process cited at Commercial Bank of Ethiopia, Facilities Management Building, opposite to Vatican Embassy, next to Gibson Youth Academy, 1<sup>st</sup> Floor, Room No. 106 against payment of a non-refundable fee of **Birr 200 (Two Hundred birr) through CBE Finance Process account number 1000134998028** during office hours (Monday to Friday 8:00 – 12:00 A.M.; 1:00 – 4:00 P.M. and Saturday 8:00 – 12:00 A.M.) Presentation copy of renewed trade license, Tax Clearance Certificate, and VAT Registration Certificates a must.
3. Bidders shall be quite sure to state their direct line number, cell phone number, fax number and e-mail address of their organization correctly while collecting bid documents. Failure in receipt of bid communications due to incorrectness of the above will not be the responsibility of the Bank.
4. Bid proposal shall be accompanied by the bid bond/Earnest Money Deposit/ by the amount **shown in the above table** in the form of Unconditional Bank Guarantee or Cash Payment Order (C.P.O.). Bid bond in any other form is not acceptable.
5. **Earnest Money Deposit (EMD)/Bid Bond shall be provided in separate envelope within Bid proposal.**
6. Bidders shall be submitted their bid proposal in tender box prepared for this purpose on or before **December 21,2022; at 02:00 P.M.** in the above mentioned address.
7. Bid opening shall be held in the presence of bidders and/or their representatives who wish to attend, on **December 21, 2022; at 02:30 P.M.**
8. Interested eligible bidders may obtain further information from Procurement Sub-Process, P.O. Box 255, Addis Ababa, Ethiopia, **Tel. 0113 68-21-68/011 3 72 28 26, Fax 011 3 72 28 89, or you can buy the bid document through online (<https://www.extratenders.com/>).**
9. Failure to comply any of the conditions from (2) to (6) above shall result in automatic rejection.
10. The Bank reserves the right to accept or reject any or all bids

