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COMMERCIAL BANK OF ETHIOPIA
Vacancy Announcement

The Commercial Bank of Ethiopia would like to invite qualified and interested candidates for the following position.

- 1) Position: Administrative Assistant I**
Required Educational Qualification and Work Experience: College diploma in Secretarial Science and Office Management or other related field with zero year of experience.
Place of Work: Head Office
- 2) Position: Management Trainee**
Required Educational Qualification and Work Experience: M.A. Degree in Economics or Management or Accounting or other business related fields with zero year of experience.
Place of Work: Addis Ababa
Year of Graduation: Only 2019/20/21 graduates
CGPA 3.0 and above
- 3) Position: Office Engineer Trainee**
Required Educational Qualification and Work Experience: B.Sc. Degree in Civil or Electrical or Mechanical or Construction Technology and Management or Building Construction or related Engineering fields with zero years of experience.
- 4) Position: Trainee Civil Engineer**
Required Educational Qualification and Work Experience: B.Sc Degree in Civil or Construction Technology and Management or Civil Engineering related Fields with zero year of experience.
- 5) Position: Trainee Engineer**
Required Educational Qualification and Work Experience: B.Sc Degree in Mechanical Engineering or Mechanical Engineering related Fields with zero year of experience.
- 6) Position: Trainee Engineer**
Required Educational Qualification and Work Experience: B.Sc Degree in Electrical Engineering or Electrical Engineering related Fields with zero year of experience.
Year of Graduation: (for position number 3-6) Only 2019/20/21 graduates for Trainee Civil Engineer, Office Engineer and Trainee Engineers
CGPA (for position number 3-6) 3.0 and above



Salary: As per the Bank's salary scale

Term of Employment: Permanent

Place of Work: For Trainee Civil Engineer at Head Office and Districts (Arada, Bole, Kirkos, Kolfe, Megenagna, Nifas Silk, Yeka, Debre Berehan, Debre Markos, Jijiga, Ambo, Assela, Dilla, Hossana, Mettu, Nekemte & Robe Districts)
For Office Engineer and Trainee Engineers at Head Office

Age: 35 and Below

- **Note:** Interested and qualified applicants should apply through CBE career website <https://vacancy.cbe.com.et> and please attach Degree document, curriculum vitae, 8th grade certificate, cost sharing document or Student Copy and other credentials within 10 (ten) consecutive working days from the date of this announcement. However, the Bank has full right to cancel or take any other alternative in this regard.
- Only shortlisted applicants will be communicated for exam and interview.
- All documents should be scanned in pdf or docx formats only and the size of each document should be less than 2MB.

A detailed guide on how to apply is available on our Bank public website's (www.combanketh.et) vacancy section or on our Bank Official Telegram Channel (Commercial Bank of Ethiopia - Official).

