



COMMERCIAL BANK OF ETHIOPIA

Invitation for International Competitive Bidders

1. Commercial Bank of Ethiopia (CBE) invites interested bidders for Procurement of under listed work.

Item No.	Description of item	Bid No./Proc Ref.No	Business Category	Bid Type	Bid Bond Amount	Bid Opening Date
1.	Leasing and Property Management Consultancy Service of the CBE New Headquarter Building	101/2023/24	Real Estate Management Companies/Firms or equivalent Business	International Competitive Bid (ICB)	500,000 ETB or equivalent USD, GBP or EURO	May 29 , 2024

2. The Bid document shall be obtained commencing from **April 22, 2024** from Commercial Bank of Ethiopia, Procurement Sub-Process, opposite to Vatican Embassy, next to Gibson Youth Academy, Facilities Management Building, 1st Floor, Room No. 103 and You can access the bid document online from [Https:// Bids.Mobtenders.com](https://Bids.Mobtenders.com) against payment of a non-refundable fee of **Birr 500.00 (Five Hundred birr only)** which shall be paid against Acct. No.1000134998028 to the account of 'CBE Finance Process' account, in the name of the bidder. The bid document shall be collected during office hours (Monday to Friday 8:00 - 12:00a.m., 1:00–4:15p.m.; and Saturday 8:00-11:45a.m.) by presenting the payment advice. Presenting copy of renewed Trade License, Tax Clearance Certificate and VAT Registration Certificate is a must.
3. The amount of the Bid security shall be 500,000 ETB or Equivalent USD, GBP or EURO with a currency rate at the technical bid opening date.
4. If the documents submitted by the bidder are not legal, the Bank will take appropriate measures; the bid bond will be forfeited, In addition to this; the Bank will debar the bidder from participating in any tender that will be announced by the Bank and will notify the result to all concerned government offices.
5. Bidders shall be quite sure to state direct line phone number, cell phone number, fax number and e-mail address of their organization correctly while collecting bid document. Failure in receipt of bid communication due to incorrectness of the above will not be the responsibility of the bank.
6. Bid proposal shall be accompanied by the bid bond/Earnest Money Deposit in the amount of Birr as stated above in the form of **Unconditional Bank Guarantee or Cash Payment Order (C..P.O.)**. Bid bond/EMD in any other form is not acceptable.
7. Bidders shall submit their bid proposal in tender box prepared for this purpose on or before **May 29, 2024** at **2:00pm** in the above mentioned address.
8. Bid opening shall be held in the presence of bidders and/or their legal agents who wish to attend on **May 29, 2024** at **2:30 p.m.** at the place mentioned under no. 2 above.
9. Failure to comply any of the conditions from 2 - 6 above shall result in automatic rejection.
10. Interested eligible bidders may obtain further information from Procurement Sub-Process, P. O. Box 255, Addis Ababa, Ethiopia, Tel.251-11-372-28-78 /+251-11-369-04-90, Fax 251-11-372-28-89, or visit: CBE Website.
11. The CBE reserves the right to accept or reject the bid:

