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**COMMERCIAL BANK OF ETHIOPIA**  
**INVITATION to National Open Tender (Bid)**

1. **Commercial Bank of Ethiopia (CBE) invites potential and interested bidders to participate in the under listed item.**

S. N	Item	Quantity	EMD/Bid Bond Amount in Birr	Bid No.	Bid Opening date	Type of contract
1.	Ramadan Calendar for Pocket	400,000	95,000.00	69/2022/23	December 08, 2022	Long term
2	Ramadan Calendar for Wall	400,000				

2. The Bid document shall be obtained commencing from November **24, 2022 from** Commercial Bank of Ethiopia, Procurement Sub-Process, opposite to Vatican Embassy, next to Gibson Youth Academy, Facilities Management Building, 2<sup>nd</sup> Floor, Room No. 105 against payment of a non-refundable fee of **Birr 200.00 (Two Hundred birr only) for each bid document through Acct. No. 1000134998028**, to the account of **CBE Finance Process**. The bid document shall be collected during office hours (Monday to Friday 8:00-12:00 A.M. 1:00–4:15 P.M.; and Saturday 8:00-11:45A.M.) by presenting the payment advice. Presenting copy of renewed Trade License, Tax Clearance Certificate and VAT Registration Certificate is a must. And you can also access the Bid document online from <https://bids.extratenders.com/>.
3. Bidders shall be quite sure to state direct line phone number, cell phone number, fax number and e-mail address of their organization correctly while collecting bid documents. Failure in receipt of bid communication due to incorrectness of the above will not be the responsibility of the bank.
4. Bid proposal shall be accompanied by the bid bond/Earnest Money Deposit in the amount as stated above in the table in the form of Unconditional Bank Guarantee or Cash Payment Order (C.P.O.). **Bid bond/EMD in any other form is not acceptable.**
5. **Earnest Money Deposit (EMD)/Bid Bond shall be submitted in separate envelope on or until** December 08, 2022 at 12:00 A.M. in the above mentioned address 3rd floor room No. 305. Bidders who submit the EMD/Bid Bond together with the Bid documents shall be automatically rejected.
6. All bids must be deposited in the tender box prepared for this purpose at Commercial Bank of Ethiopia, Procurement Sub-Process, during office hours before December 08, 2022 at 02:00 P.M for Bid NO. 69/2022/23 at the place mentioned under no. 2 above.
7. Bid opening shall be held in the presence of bidders and/or their legal agents who wish to attend, on December 08, 2022 @ 02:30 P.M at the place mentioned under no. 2 above.
8. Failure to comply any of the conditions from 2 - 6 above shall result in automatic rejection.
9. Interested eligible bidders may obtain further information from Procurement Sub-Process, P. O. Box 255, Addis Ababa, Ethiopia, Tel. 251-11-369-26-56/0113-69-21-68 or 0113722858/72/26 58/47/26/78, Fax 251-11-372-28-89, or visit: CBE website
10. The CBE reserves the right to accept or reject any or all bids.